

Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES
Long Range Planning Meeting: *November 16-17, 2017*

FINAL APPROVED: December 15, 2017

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was noticed and agenda posted November 14, 2017. Dr. Phillip T. Griffin, Board Chair, called the meeting to order at 9:30 a.m., Thursday, November 16, 2017, at the Louisiana Municipal Association, 700 North 10th Street, Baton Rouge, LA 70821. Present were Board Members, Drs. Phillip Griffin, Jesse Lambert, Koren Boggs, Amy Henke, and Leah Crouch, and LSBEP Executive Director, Jaime T. Monic. Attorney Courtney P. Newton was in partial attendance to provide training to the Board. Valerie Dominique, was in partial attendance to provide training on understanding financial statements and discuss financials with the Board.

Dr. Griffin read the Board's Declaration of Purpose. Dr. Henke moved to approve the day's agenda. The motion passed by unanimous roll call vote of the members present as follows: Griffin- YEA, Lambert-YEA, Boggs-YEA, Henke-YEA, Crouch-YEA. Dr. Henke moved to approve the October 20, 2017 Minutes. The motion passed unanimously.

Courtney P. Newton provided the members of the board a 2.5 hour in-service training on the following topics: LSBEP's Role in Public Protection; Administrative Hearing Process (Formal Hearings); Reviewing Applications for Licensure; Annual Anti-trust Training

Valerie Dominique, CPA provided the members of the board with a half hour in-service training on "Understanding Financial Statements and Budgeting". Ms. Dominique also reviewed the Board's financial status for July 1, 2017 to October 31, 2017 and presented financial reports for October 2017. By motion of Dr. Lambert, the Board unanimously accepted the financials as presented.

Lunch 12:30PM – 2PM

Dr. Lambert moved to enter into executive session pursuant to LSA R.S.42:6.1, to conduct file reviews and consider complaint matters. The motion passed by unanimous roll call vote of the members present as follows: Griffin- YEA, Lambert-YEA, Boggs-YEA, Henke-YEA, Crouch-YEA.

Dr. Henke moved, and the Board unanimously agreed to close executive session. The motion passed by unanimous roll call vote of the members present as follows: Griffin- YEA, Lambert-YEA, Boggs-YEA, Henke-YEA, Crouch-YEA.

COMMITTEE REPORTS:

Executive Director Report:

Ms. Monic reported on the operations of the Board as follows:

- The LSSP Committee (Drs. Carmen Broussard, Amy Childress Morvant and George Hebert and Ms. Jaime Monic) presented the history, current developments and licensing requirements for the LSSP license at the LSSP Annual Convention in Lafayette, LA on November 9, 2017.
- Ms. Monic attended a Louisiana Board of Directors/Administrators Meeting on November 8, 2017 and received information pertaining to cyber security
- Ms. Monic reported that board nominations closed Friday, November 10, 2017 and that ballots are scheduled to be announced on Friday, November 17, 2017.

Financial Committee Report: The Board reviewed and approved financial statements of October 31, 2017, with CPA, Ms. Valerie Dominique. Dr. Griffin reported he reviewed and approved the reconciliation statement prepared by Ms. Monic for October 2017.

Oral Examination Committee: Dr. Henke reported that she and Dr. Boggs will be presenting on potentially eliminating the oral examination and seeking input from Long Range Planning attendees as the meeting continues tomorrow.

Jurisprudence Examination Committee: No report.

Legislative Oversight Committee: Dr. Lambert reported on his participation with the Medicaid Integrated Assessment Task Force (Concurrent Res. No. 55) stating that the task force sent a survey to members. Their primary focus is integrated care and outcomes. It does not seem to be a far reaching policy.

Liaison to Professional Organizations and Boards: Dr. Henke reported she would be attending the CCAPS Dinner on Friday, November 17, 2017.

Continuing Education: No report.

Supervision/Credentials Review: Dr. Henke reported that the Board conducted the following Application/Credentials review in Executive Session, as follows:

Dr. Lambert reviewed the Temporary Registration for **Leslie Lebowitz, Ph.D.**, applying from Massachusetts. Dr. Lambert presented that the requirements for temporary practice had been provided and recommended that Temporary Registration be approved. The motion passed unanimously.

Dr. Crouch reviewed the Application for License of **Hilary Adams, Ph.D.** Dr. Crouch recommended that the Board confirm the Candidacy status of Dr. Adams invite her to the take the Oral Examination and Jurisprudence Examinations for licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed the Application for License of **Courtney Tibbetts, Psy.D.** Dr. Crouch, finding all requirements were met, recommended that the Board confirm the Candidacy status of

Dr. Tibbetts invite her to the take the Oral Examination for licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed the PLUS Application for Licensure of **Troy A. James, Ph.D.**, Dr. Crouch moved that the Board confirm the Candidacy status of Dr. James invite him to the take the Oral Examination and Jurisprudence Examinations for licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Griffin reviewed the Application for License of **Umieca N. Hankton, Ph.D.** Dr. Griffin moved that the Board confirm the Candidacy status of Dr. Hankton and invite her to take the Oral and Jurisprudence Examinations for licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Griffin reviewed the Application for Licensure via Texas Reciprocity for **Laurence P. Perotti, Ph.D.**, Dr. Griffin moved that the Board confirm the Candidacy status of Dr. Perotti and invite him to take the Oral and Jurisprudence Examination for licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Griffin reviewed the Application for Respecialization in Clinical Neuropsychology and approved her current plan submitted to meet the requirements for respecialization.

The Board reviewed the material submitted by Dr. Judith Stewart to satisfy continuing professional development requirements for the continued renewal of her 2017-18 license. Dr. Henke finding that the requirements for the continued renewal of her license had not been met moved that, as required by R.S. 37:2357.A(2) and the LAC, Title 46, Part LXIII, Chapter 8, the license of Dr. Stewart lapse until such time that she could demonstrate compliance as requested by the Board.

The following applications were reviewed, having been open for a period longer than 5 years, with the following determinations:

Jeffrey J. Klibert, Ph.D. Application Opened: 3/11/09	Dr. Griffin reviewed this application and determined it was incomplete and inactive. Dr. Griffin recommended the application be closed. The Board unanimously accepted the recommendation.
Lauren Giovingo Application Opened: 1/25/10	Dr. Lambert reviewed this application and determined it was incomplete. Dr. Lambert recommended the applicant be contacted to determine current intentions for licensure in Louisiana. The Board unanimously accepted the recommendation.
Deidre Coulter Application Opened: 8/19/10	Dr. Lambert reviewed this application and determined it was incomplete and inactive. Dr. Lambert recommended the application be closed. The Board unanimously accepted the recommendation.
Keith Vunesky	Dr. Lambert reviewed this application and determined it was incomplete. Dr. Lambert recommended the applicant be contacted to

Application Opened: 9/14/10	determine current intentions for licensure in Louisiana. The Board unanimously accepted the recommendation.
Tessa Rivet Application Opened: 12/27/10	Dr. Boggs reviewed this application and determined it was incomplete and inactive. Dr. Boggs recommended the application be closed. The Board unanimously accepted the recommendation.
Neil Hibler Application Opened: 7/19/11	Dr. Henke reviewed this application and determined it was incomplete and inactive. Dr. Henke recommended the application be closed. The Board unanimously accepted the recommendation.
Curtis Hileman Application Opened: 7/27/11	Dr. Henke reviewed this application and determined it was incomplete and inactive. Dr. Henke recommended the application be closed. The Board unanimously accepted the recommendation.
Robert Wright Application Opened: 1/10/12	Dr. Boggs reviewed this application and determined it was incomplete. Dr. Boggs recommended the applicant be contacted to determine current intentions for licensure in Louisiana. The Board unanimously accepted the recommendation.
Suzanne Windsor Application Opened: 4/9/12	Dr. Henke reviewed this application and determined it was incomplete. Dr. Henke recommended the applicant be contacted to determine current intentions for licensure in Louisiana. The Board unanimously accepted the recommendation.
Marie Wood Application Opened: 6/29/11	Dr. Boggs reviewed this application and determined it was incomplete. Dr. Boggs recommended the applicant be contacted to determine current intentions for licensure in Louisiana. The Board unanimously accepted the recommendation.

Complaints Committee:

1. **P16-17-06C** – The Board reviewed compliance in this matter. Dr. Lambert found that Dr. Carrie Emonet Watkins had fully complied with the requirements of the Consent Order in this matter, moved to close the matter and recognize the license as being in good standing with the Board. The motion passed unanimously, by roll call vote as follows: Griffin – YEA, Lambert – YEA, Boggs – YEA, Henke – YEA and Crouch - YEA
2. **NP17-18-01P** – The Board reviewed the response in this matter against an unlicensed individual. Dr. Boggs moved that the Board take no further action, pending the continuing compliance with the statutory and regulatory code governing the practice of psychology in Louisiana. The motion passed unanimously, by roll call vote as follows: Griffin – YEA, Lambert – YEA, Boggs – YEA, Henke – YEA and Crouch - YEA
3. **P16-17-05C** – Courtney P. Newton provided a status report to the Board concerning the initiation of injunctive proceedings.

4. **Request for Investigation, initiated by KY on May 10, 2017** – This matter was tabled for consideration.

Long Range Planning/Awards Committee: No report.

LBAB Liaison Report: Dr. Lambert was unable to report due to illness that caused him to miss the previous LBAB meeting.

DISCUSSION ITEMS/GENERAL BUSINESS

1. **Contract Amendment: Taylor, Porter, Brooks & Phillips, LLP** – Dr. Boggs moved in favor of tabling this item until additional information could be obtained concerning the needed amendment. The motion passed unanimously.
- 2. **New Bank Signatories** – The Board discussed current signatories on the Neighbors Federal Credit Union account. Dr. Boggs moved that Ms. Monic facilitate adding Dr. Jesse Lambert as a signor on the account. The motion passed unanimously. The Board was presented with, reviewed and approved without objection, the Neighbors Federal Credit Union (NFCU) Business Accounts Organization Resolution authorizing Ms. Jaime Monic to act as “Secretary of the Company” for the purpose of facilitating the approval of signatories, authorizing NFCU to honor and pay and charge the accounts any checks, drafts, notes or other orders for payment, withdrawal or transfer of funds or money deposited (electronic or otherwise) based on the signatories approved by the LSBEP; hold harmless NFCU for actions taken by NFCU based on Authorized Signatories; the resolution shall continue in full force and effect until written notice of revocation from LSBEP; and, authorization for the Secretary from time to time add or remove one or more persons who are Authorized Signatories to the signature card and that NFCU shall be entitled to rely upon such statement until it receives a later statement of such person or persons changing such names.
3. **LSBEP Complaint Forms** – The Board reviewed templates prepared by Attorney Courtney Newton. The Board agreed to table this discussion until such time that Ms. Newton could be present to discuss the item.
4. **EPPP 2** – The Board agreed to table this matter for discussion with LRP Meeting attendees tomorrow.
5. **2018 Meeting Dates** – The Board scheduled the following regular meeting dates for 2018: January 12, 2018, February 23, 2018, March 16, 2018, April 20, 2018 and May 18, 2018.
6. **LSBEP AGENDA REVIEW AND PREPARATION** – The Board discussed agenda items for the LRP Meeting tomorrow (Friday, November 17, 2017).

Dr. Boggs moved to adjourn the meeting at 5:00 p.m. The motion passed without objection.

FRIDAY, NOVEMBER 17, 2017

The Long Range Planning meeting of the Louisiana State Board of Examiners of Psychologists (Board) was noticed and agenda posted November 14, 2017. Dr. Phillip T. Griffin, Board Chair, called the meeting to order at 8:30 a.m., Friday, November 17, 2017, Louisiana Municipal Association, 700 North 10th Street, Baton Rouge, LA 70821. Present were Board Members, Drs. Phillip Griffin, Jesse Lambert, Koren Boggs, Amy Henke, and Leah Crouch, and LSBEP Executive Director, Jaime T. Monic. Also present were former Board Members Drs. Marc Zimmermann and Joseph Comaty; LPA Representatives Drs. Julie Nelson (LPA President), Kim VanGeffen (LPA Liaison to LSBEP), Lucinda DeGrange (LPA Past President) and in partial attendance guest of honor, Darla M.R. Burnett, Ph.D., MP.

Dr. Griffin welcomed guests and read the Board's Declaration of Purpose. Dr.

1. Elections for Board Vacancy occurring June 30, 2018: The Board opened one Self-Nomination from Dr. Greg Gormanous. The Board reviewed his credentials for vetting. Ms. Monic read the policy of the Board concerning the number of nominees needed for an election. The Board determined that Dr. Gormanous met the requirements for board membership. In consideration of the Board's policy to move forward with an election when at least one qualified candidate has self-nominated, the Board moved in favor of initiating the election process. The motion passed unanimously.
2. The Board reviewed and discussed licensing matters as follows:
 - a. **Emeritus Status Rule** - the Board discussed the redevelopment of a "true" Emeritus status where a psychologist who is fully retired would not be required to report continuing education and would pay a reduced annual fee to maintain. This initiative was well received by the meeting attendees.
 - b. **Defining Provisional License, Scope and Limitations** – The Board discussed developing the regulations to better define the scope and limitations of the provisional licensee. No objections were heard with regard to the Board continuing with this initiative.
 - c. **Inactive License Status** – The Board discussed developing an inactive status, the implications and benefits. The Board will continue to develop rules for an inactive status. No objections were heard with regard to this initiative.
 - d. **LSBEP Review/Approval of Continuing Professional Development (CPD)** - The Board discussed developing requirements to pre-review and preapprove CPD. Attendees representing LPA expressed concern that this would have a financial impact on LPA where they currently review CPD for sponsorship. The Board clarified that this would be a review of the activity to affirm that the CPD meets the regulatory standards for acceptability for CPD requirements by the Board for license renewal, rather than review of an activity for sponsorship (which would still be required for "approved-sponsored activities"). The Board will continue with this initiative.

e. **Revision the Continuing Professional Development Requirements** – The Board discussed revising the current CPD regulations to eliminate the requirement that CPD activities be reported within two of the nine subcategories. Ms. Monic advised that there would be an expense associated with redesigning the renewal portal. The Board further discussed the difficulty in administrating this requirement due to the difficulty that psychologists are having classifying activities. The Board will continue with this initiative.

f. **Masters Level License** – The Board discussed the potential of developing a Masters Level License. This was well received by attendees, however the complexities of defining training and scope and limitations were acknowledged. The Board will continue investigating the potential.

g. **Oral Examinations – Changing the process** – The Board discussed the Oral Examination requirement for licensure. Some member expressed a desire to eliminate the oral examination. Some members and attendees favored improving the process. Ms. Monic reminded the members of the Board that an oral exam is a statutory requirement for licensure and would require a legislative initiative. Ms. Monic expressed her concerns for eliminating the oral examination. The Board will continue to review the process for future consideration.

h. **EPPP 2** – The Board reported the new direction that the Association of State and Provincial Psychology Boards (ASPPB) has decided to take with regard to the development of the National Examination for the Professional Practice in Psychology (EPPP) noting that they would be recognizing one examination with two parts rather than two separate examinations. This development would force state boards to require an applicant to take both parts. This would have a financial impact on the applicant. Ms. Monic reported her participation in a webinar, noting that ASPPB would be circumventing the Boards in the admission of an individual to Part I of the EPPP, which is currently required. Ms. Monic also reported that applicants who do not attend an APA accredited program, but who are accepted under LSBEP's regulations, would not meet ASPPB's standards for admissions into Part I of the EPPP. Additional concerns were expressed where ASPPB has indicated that it would be assessing general competence. However meeting participants expressed concern with regard to the validity of the exam given the broad scope of training for psychologists, populations and area of practice and the validity of an examination determining entry level competence in each area.

i. **Developmental Psychology: Applied Health Care Specialty/Non-applied Health Care Specialty** – The Board reviewed the requirements for licensure of a developmental psychologist and determined that a psychologist licensed under the Non-applied health care specialty, which does not require a program to have an internship, should not be engaging in clinical practice and therefore does not meet the requirements to issue a psychologist emergency certificate. The Board agreed to continue to investigate and review the standards and the need for changing the current requirements.

3. **OTHER RULE REVISIONS: Promulgation of Ethics for Licensed Specialists in School Psychology** - Ms. Monic reported that the LSSP Committee is working on a draft to promulgate each standard of the LSSP Code of Ethics into regulation, rather than by referencing the national standards, as is currently the case. No objections were expressed by meeting participants. The Board will continue with this initiative.

Concluding Discussion, Dr. Lambert moved that the meeting be adjourned at 12:00 p.m. for lunch and awards. The motion passed unanimously.